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FACULTY ASSEMBLY MEETING

Minutes from November 7, 2007

O'Hare 260

2:30pm

Meeting was called to order at 2:40pm.

The assembly voted to accept the minutes of the October, 2007 meeting.

The Treasurer's report was dispensed with due to Lisa Zuccarelli's absence. However a special thank you was given to all those who have paid their dues. Those who have not are encouraged to do so as soon as possible.

ANNOUNCEMENTS:

Mike Semenza and Jay Lacouture reported on development updates and new initiatives. Jay spoke of the 'joys of living in Wetmore' and encouraged all to be sure to visit the newest academic building on campus. Mike reported that after a year of intense competition, Salve was awarded a \$750,000 grant from the Kresge Foundation to be used for scholarship foundation and building support. The hope is to renovate Mercy Hall and to put the finishing touches onto Wetmore. There will be a faculty/staff campaign launched in the near future to support these endeavors. The last time such a campaign happened more than half of the faculty/staff participated. The four co-chairs of the campaign are Carol Gibbons, Jay Lacouture, Jim Garman, and Pat Hawkridge. You will be hearing from them soon.

Dr. Stephen Trainor introduced the new Assistant to the Academic Dean. The University Colloquium will continue this academic year with two books which are currently under consideration for the capstone course: *Clash of Civilization* and *Frontier of Justice*. An invitation to participate is forthcoming. In addition, Dr. Karen de la Motte will extend an invitation to the University community to join her in reading *Divine Comedy* during the spring, 2008 semester. Salve will participate in the prestigious Munton Medallion. Students will be invited to submit essays, artwork, etc. addressing the topic of personal ethics. In April, 2008 three students will be chosen to represent Salve. Volunteers are needed to review student submissions. All interested should contact Dr. Trainor.

Concerning the apparent parking issue at O'Hare, John Mixter has replied that he was aware of the parking concerns that some faculty are having, but indicated that cars parked in faculty spots are legitimate and that perhaps the problem will be alleviated next semester.

A response from Diane Blanchette concerning the request for further clarification of the conflict of interest memo sent to faculty was attached to the e-mailed agenda of the October meeting.

The Speaker sent a request to Jazzman's Café on behalf of the faculty to remain open on Tuesday evening until 7:30pm with the possibility of additional extended days and times in the future. She is awaiting a reply.

Volunteers are still needed for the Social Committee. Please contact a member of the Executive Committee if you are willing to help out.

United Health Care concerns are being raised. Please let Lois Eveleth, chair of the FACSB committee, know if you have an issue or concern you would like addressed.

A copy of the Faculty Emeritus proposal was sent to Sr. Therese. She forwarded it to Dr. de la Motte for his input. He has sent it back to Sr. Therese for her consideration.

REPORTS:

Sr. Diane Tomkinson reported that the Evaluation Process Committee sent a report and a sample evaluation instrument to all faculty via e-mail. This report outlines the outcome of each meeting held as well as a request for faculty feedback on the survey instrument selected, which was developed by the Individual Development and Educational Assessment Center (IDEA) at Kansas State University. The committee asked for feedback by November 16 as they will meet on Nov. 28 to review all suggestions.

MOTIONS:

The following motions were presented for informational purposes only. There will be an opportunity to debate each motion and vote on it during the December 5 meeting. By a verbal vote, the assembly decided that moving to an executive session was not necessary.

- 1.) Faculty statement on termination policy for staff
- 2.) Disposition on comments concerning faculty advising made by the faculty during the October Faculty Assembly meeting.
- 3.) Protocol for curriculum change
 - Motion was made for the Speaker to seek a volunteer committee of 5

faculty to further consider this motion. A verbal vote was taken. The motion carried.

DISCUSSION:

Topic for discussion was the adequacy of the present professional development funds. Here are some of the points made:

- cost of attending conferences is not being covered by our current allotment
- many faculty are limiting their attendance at conferences because there is not adequate funding
- faculty would like to have the support to study; network; learn new trends; all of which can happen at conferences
- it would be interesting to see how faculty are using their fund
- some faculty miss the Small Grants Committee
- it would be helpful to see how our faculty development fund compares with other institutions comparable to Salve
- what happens to funds not used by faculty during the academic year?

Faculty should contact the Speaker if they have any suggestions about how to proceed with this discussion.

Meeting was adjourned at 4pm.

Respectfully submitted by Patricia Hawkridge, acting co-secretary, Faculty Assembly